FALL 2015: GENERAL SYLLABUS FOR
INTRODUCTORY PRIVATE INSTRUCTION COURSES (MUS 109, MUS 111-116)

This syllabus is intended to provide information as well as universal guidelines and requirements for introductory (100-level) private instruction courses at Drew University. Your individual instructor will provide you with an addendum to this syllabus outlining the specific requirements for his/her studio, but the information in this general syllabus applies to all students enrolled in MUS 109 or MUS 111-116.

LEARNING GOALS
Students enrolled in private instrumental or vocal lessons at the introductory level will be assessed in accordance with the following fundamental learning goals:

• Students will be able to demonstrate and explain the basic aspects of how their voice or instrument functions;
• Students will demonstrate comprehension of fundamental techniques for performing music at an appropriate level on their chosen instrument;
• Students will demonstrate a commitment to regular practice habits, and meet expectations for weekly practice time as specified by instructors, in order to reinforce techniques learned in lessons;
• Students will learn and demonstrate appropriate stage etiquette and performance demeanor.

REGISTRATION & CREDIT
Undergraduate students pursuing private instrumental or vocal study at Drew must register for the appropriate private instruction course. Variable credit options are offered, including zero credit, to provide students with the flexibility to fit ensembles or lessons into their schedules without causing credit overloads. All students registered for private instruction, whether for credit or for zero credit, are required to abide by the requirements of this syllabus, as well as any syllabus addendum provided by the private instructor. All students will receive a grade of Pass or Fail for the private instruction course at the end of the semester.

To register for a private instruction course, students must complete the form available at this link: http://www.drew.edu/registrar/student/musical-instruction-registration. Once this form is submitted, the registration request will be approved by either Prof. David Iskowitz (MUS 111-116) or Prof. Jason Bishop (MUS 109), and the student will be assigned to a private instructor. This process must be repeated every semester that the student wishes to enroll in private instruction.

LESSON FEES
Once the introductory private instruction course is added to a student’s schedule, a fee of $420 for the semester will be assessed to the student’s account. This fee covers twelve, 30-minutes lessons for the semester, and applies regardless of the number of credits for which a student is registered. Students who drop the private instruction course prior to September 11, 2015 will receive a refund, minus the cost of any lessons already received before dropping the course. Students who drop the private instruction course after September 11, 2015 will not receive a refund, and will receive a grade of W for the course.

GRADING
Private instruction courses are graded on a Pass or Fail basis. A student’s final grade in a private instruction course will be determined by two primary components of his/her achievement:

• Attendance & Participation: A student with more than two unexcused absences from a private instruction course will not receive a passing grade. Consult your instructor’s syllabus addendum for specific policies on attendance and participation.
• **End-of-Semester Jury or Recital:** All students enrolled in private instruction courses will complete a private jury at the end of the semester. In the event a student chooses to perform a public recital in his/her junior or senior year, the recital will replace the jury as the final performance assessment in that semester. Please consult the attached documents, “Juries” and “Recitals,” for more detailed information.

**Music At Noon**

Students in private instruction will have opportunities to perform in the Concert Hall each semester in a “Music at Noon” concert series (formerly known as “Works-in-Progress”). For the Fall 2015 semester, these Music at Noon concerts are scheduled for **October 23, November 6, November 20, and December 4**. A student interested in performing on a Music at Noon program may sign-up approximately one week prior to each performance with instructor’s approval. Students will be limited to performing one piece per concert which both the student and the instructor have determined is fully prepared for performance. Students not performing on a particular Music at Noon concert are encouraged to assist with stage management responsibilities. All students enrolled in private instruction courses are expected to attend all Music at Noon performances, whether on stage or in the audience, but will be excused for course conflicts.

**Ensembles**

For students pursuing vocal and instrumental study, ensembles serve as laboratory environments where techniques learned in the private studio are practiced and strengthened; therefore, students enrolled in private instruction courses are strongly encouraged to participate in Music Department ensembles. Choral ensembles in the Music Department include the Chorale and the Choral Union; instrumental ensembles include the Chamber Orchestra, Jazz Ensemble, Flute Ensemble, and Jill Spurr Titus Chamber Music Ensemble. See [http://www.drew.edu/music/ensembles](http://www.drew.edu/music/ensembles) for more information.

**Scholarships**

The Music Department has limited funds to offer financial assistance to students for the cost of lessons. Awards of 50% of lesson fees are granted based on need (as determined by the Financial Aid office), with priority given to Music majors/minors, or to members of any vocal or instrumental ensemble. See [http://www.drew.edu/music/privatelessons](http://www.drew.edu/music/privatelessons) for more information.

**Contact Information**

If you have any questions about this syllabus or about private instruction in the Music Department, contact your private instructor, or one of the following Music Department faculty:

- **Prof. Jason Bishop, Director of Choral & Vocal Studies**
  Music 207, Dorothy Young Center for Arts; [jbishop@drew.edu](mailto:jbishop@drew.edu)

- **Prof. David Iskowitz, Coordinator of Instrumental Studies**
  Music 211B, Dorothy Young Center for Arts; [diskowitz@drew.edu](mailto:diskowitz@drew.edu)

- **Prof. Leslie Sprout, Chair of the Music Department**
  Music 211C, Dorothy Young Center for Arts; [lsprout@drew.edu](mailto:lsprout@drew.edu)

**Accommodations:** Students who require accommodations are instructed to contact the Office of Accessibility Resources (formerly Office of Disability Services), BC 119C, 973-408-3962, for a private, confidential appointment. Accommodation Request Letters are issued to students after documentation, written by a qualified professional, is reviewed and accommodations are approved by OAR. Accommodations are implemented by faculty only after the student presents the Accommodation Request Letter issued by OAR. Letters should be presented to the faculty at least one week before the accommodation is needed. No accommodation can be implemented retroactively. Requests for accommodations for Fall 2015 should be submitted to OAR by September 15, 2015, but ideally within the first two weeks of class.