

Medical and Health Humanities Program Handbook

Drew University
Caspersen School of Graduate Studies

2020-2021



Syringe sequence #1 (2015) digital C-print, wood frame, 100×50 cm
By Kaisu Koski: www.kaisukoski.com

Purpose of this Handbook

This handbook provides up-to-date information and structure to facilitate moving through the Medical and Health Humanities Program. If there is any contradiction between this handbook and the academic catalog of the program published on the Registrar's website, the catalogue dated to the student's semester of entrance takes precedence. During the pandemic, please visit the [COVID-19 resource site](#) for ongoing updates and answers to FAQ as Drew continues to monitor COVID-19 and is operating in Drew Virtual Time for both learning and business.

The handbook provides:

- A quick view of key Medical and Health Humanities student expectations
- Requirements and timelines for the program
- Review of academic policies and processes most relevant to Medical and Health Humanities students
- A program planning checklist

At Drew and in virtual learning spaces, you are always engaging contexts beyond Drew. It is our hope that this handbook will clarify your pathway to graduation and free your mind, body and spirit for the transformative and collaborative work of humanities education.

Table of Contents

Purpose of this Handbook.....	2
Introduction to Medical Humanities Program	4
Quick View of Student Expectations	6
Quick View of Requirements.....	7
Completing the Certificate	8
Completing the Master of Arts	9
Coursework.....	9
The Thesis: doing the humanities	9
Non-thesis track	10
Completing the Doctoral Program	11
Coursework.....	11
The Dissertation	11
Special Programs and Opportunities.....	12
Frequently Asked Questions	14
Registration Status	18
Academic Standing and Financial Aid	20
Standards of Academic Integrity	21
Curriculum Planning for Master of Arts in Medical Humanities, Health, and Society	22
Curriculum Planning for Doctor of Medical Humanities	22
Drew University Offices	23

Introduction to the Medical and Health Humanities Program

Welcome to the Medical and Health Humanities Program at Drew University. We are a lively learning community that aims to foster good medicine, health, and care. This program is conducted jointly by the Drew University Caspersen School of Graduate Studies and Atlantic Health Systems. It examines the intersections of the human experience of health, wellbeing and illness; health care practices; relations between care receiver and caregiver; the impact of biotechnological advances on medicine and care, as well as the moral and political responsibilities of institutions and society with regard to care and medicine. Transcending the normative disciplinary boundaries of academia, this program engages numerous areas of study – from science, history, ethics, and philosophy, to anthropology, literature, religion, and art – in a dialogue that examines the meaning of health, wellbeing, and healing in relation to the individual and society.

There is ever-growing demand for professionals who both understand and are able to synthesize the ethical, political, historical, cultural, and practical aspects of health care in order to influence the debate on good medicine and care. Recently, in the course of a few weeks, that debate was disrupted as COVID-19 changed the world as we knew it. Suddenly, we are forced to make small and large-scale decisions that affect our private and public lives. How can the medical and health humanities help us to find our way of responding to the pandemic?

This particularly concerns the implementation, regulation, and dissemination of health care in everyday consulting rooms, on hospital wards, in residential care, and home care settings. Modern health care flourishes on scientific knowledge and evidence-based medicine, however, these late-modern features and the uncertainties that come with it, are also cause for concern. Presently, advances in science and technology often outpace our ability to understand and cope with new concepts and situations, and with the acceleration of life in general. Health care practitioners, patients and their (extended) families experience discomfort during their encounters with institutions and systems. Practitioners report diminishing morale and professional fulfilment, resulting in a particularly acute need for medicine, health, and care humanitarians. This program addresses these marked needs.

You will learn:

- how to critically reflect upon medicine, health and society from an interdisciplinary humanities perspective.
- to relate concepts of medicine, health and care practices to questions of public debate and concern.
- to deepen your perspective on (your own) practice by learning how to look through new theoretical lenses.
- how to reflect upon, analyze and reach informed decisions on complex ethical and moral questions.
- how to develop a rigorous view on the humanization of health care practices by connecting the literary, visual, and performative arts with medicine and care.
- about cultural norms, diversity and technological developments and how they shape views on health, medicine, and care.
- about health policy, knowledge production, and how these drive everyday practices of medicine and care. You will also learn to analyze underlying ideas and ideologies of health policy and knowledge production.
- how to carry out rigorous (qualitative) research and write academic texts about your concerns and questions with regard to medicine and care. This includes finding your own voice and academic style.

Drew Path

Pending approval by the Middle States Commission on Higher Education, you can earn the master or doctoral degree in Medical and Health Humanities in a way that works for you. With our flexible new DrewPath courses, you decide whether to attend a course on our Madison campus or remotely via video conference online, **with an exception in the Fall of 2020 when courses will only be offered online.** From the Spring of 2021 and on, Drew expects to offer courses on campus and remotely. Thanks to DrewPath and hybrid seminar rooms, you can attend class in real-time either in-person or virtually by video conference. With DrewPath, every kind of learning mode is available as you move through your degree.

Quick View of Student Expectations

√ Use your Drew email

Always use your Drew email account or have set it to auto-forward to the email address that you access most frequently. Staff and faculty will send important official notices only to your Drew University email account.

√ Pay attention to Drew's deadlines and policies

Although you will work closely with your professors and fellow students, the responsibility for your degree progress rests with you. All students are expected to work within Drew policies and procedures. Familiarize yourself with the academic calendar and the deadlines related to withdrawals, grade extensions, and academic petitions. Information can be found on the Registrar's office [webpage](#).

√ Steward your time and priorities

Courses require time for study outside of class in addition to time in class. Consider your virtual-time and your need for self-care and rest. Prioritize your learning as much as you are able and plan your schedule accordingly.

√ Stay in communication

Stay in communication with Drew. Respond to requests from professors or the administration in a timely fashion, especially as you are working to select your courses or making plans for your internship year. If you are wrestling with new ideas, talk things over with colleagues or a friend outside school. If you are struggling to meet course expectations, be in touch with your professor right away. Ask about registration, finances, and academics to the appropriate Drew offices.

Quick View of Requirements

DEGREE REQUIREMENTS (See Academic Catalog for more details) NOTE: due to catalog changes from the Spring of 2021 and on, the course numbers below are subject to change.	<i>Certificate</i>	<i>Master of Arts</i>	<i>Doctor of Medical Humanities</i>
REQUIRED COURSEWORK	12 CREDITS	15 CREDITS	18 CREDITS
MDHM 800 – Medical Humanities Health, and Society Seminar	3 credits	3	3
MDET 801 – Biomedical Ethics OR MDHM 805: Care Ethics and Biomedical Ethics	3	3	3
MDNR 802 – Introduction to Narrative Medicine	3	3	3
MDSM 830 – Medical Anthropology OR MDSM 840 (Medical Sociology) OR MDSM 820 (Health Equity)	-	3	3
MDHM 900 – Clinical Practicum	3	3	-
MDHM 905 – The Joy of Scholarly Writing	-	-	3
MDHM 908 – Doctoral Practicum	-	-	3
ELECTIVES	3 CREDITS from Medical Humanities Courses or <i>Pertinent</i> Graduate Courses	9 CREDITS from Medical Humanities Courses or <i>Pertinent</i> Graduate Courses	15 CREDITS from Medical Humanities Courses or <i>Pertinent</i> Graduate Courses
THESIS/DISSERTATION	-	6 CREDITS	12 CREDITS
MDHM 906 – Humanities Research Design and Methodology	-	3	3
MDHM 990 – Master’s Thesis Preparation	-	3	-
OR:			
Non thesis track		6 additional credits	
MDHM 999 – Dissertation	-	-	9
TOTAL CREDITS	15 CREDITS	30 CREDITS	45 CREDITS

Completing the Certificate

Students in the Certificate of Medical Humanities complete 15 credit hours (five courses) from Medical Humanities listings, as well as pertinent approved courses from other Caspersen programs.

It is recommended that students take the Medical Humanities, Health, and Society Seminar (MDHM 800) in their first semester.

Students must take three additional required courses: Bio-Medical Ethics (MDET 801) or Care Ethics and Biomedical Ethics (MDHM 805); Introduction to Narrative Medicine (MDNR 802); and the Clinical Practicum (MDHM 900), a semester-long practical experience that can be tailored to your own professional context. Please note that Bio-Medical Ethics and Medical Narrative are prerequisites to the Clinical Practicum.

Before graduating, all Certificate students also take one elective from among the Medical Humanities Course offerings. Courses not cross-listed with Medical Humanities may not be taken for credit toward the degree without prior approval of the program director.

All requirements for the Certificate must be completed within a period of two years from the date of initial matriculation unless exceptional circumstances can be proven and an extension is granted by the Caspersen School.

Completing the Master of Arts

The Master of Arts in Medical Humanities, Health, and Society is awarded upon successful completion of 30 credit hours (10 courses) with a minimum cumulative average of a B (3.0 GPA) or higher. Drew offers a thesis and a non-thesis track. The program director will work with each student to determine what track is best for their educational goals.

Coursework

In their first semester, students in the Master of Arts program usually register for the Medical Humanities, Health, and Society Seminar (MDHM 800).

Over the course of their program, students must take five additional required courses: Bio-Medical Ethics (MDET 801) or Care Ethics and Biomedical Ethics (MDHM 805); Introduction to Narrative Medicine (MDNR 802); Medical Anthropology (MDSM 830) **OR Medical Sociology (MDMH 840) OR Health and Social Equity (MDSM 820)**; and the Clinical Practicum (MDHM 900), a semester-long practical experience.

Along with their required courses, students also take 9 credits of elective courses. These must be chosen from existing Medical Humanities courses, or *pertinent* courses in the Caspersen School or Theological School, with approval of the program director.

Students can track their progress in [Treehouse Ladder](#) as well as in the chart at the back of this handbook.

The Thesis: Doing the Humanities

The culmination of the Master of Arts program occurs during the **Thesis**. The Thesis (3 credits) **and** Humanities Research Design and Methodology (MDHM 906) courses provide students with the opportunity to conduct original theoretical and empirical research about a concern that matters to them and that will contribute to knowledge in the fields of medical and health humanities (or a closely related field like care ethics or health care policy). The Master of Arts thesis demonstrates a student's competence in critical thinking and the ability to combine the design and execution of a research methodology with theoretical conceptual analysis.

Designing and carrying out this type of research includes an examination of the main theoretical concepts involved, their relationships, the research methodology (data collection, data analysis, quality criteria, and ethical considerations), as well as creating connections among them. The Thesis makes *an original contribution* to the field, human thought, and relations. All research

that includes human subjects/informants must have IRB approval. IRB approval ensures that subject/informants are ethically utilized in the research.

Non-thesis track

A non-thesis option (6 additional credits) allows students to choose courses based on their professional background and interests. Students in the non-thesis track will submit one course paper demonstrating their ability to integrate approaches from different disciplines to the program director for evaluation. Students choose an additional 6 credits from existing Medical Humanities courses, as well as courses from the Caspersen School or Theological School with the approval of their advisor.

Completing the Doctoral Program

The doctoral degree is awarded upon successful completion of 45 credit hours (12 courses and a dissertation) with a minimum cumulative average of a B (3.1 GPA) or higher.

Coursework

In their first semester, students in the Doctoral program usually register for the Medical Humanities, Health, and Society Seminar (MDHM 800).

Over the course of their program, Doctoral students must take six additional required courses: Bio-Medical Ethics (MDET 801) or Care Ethics and Biomedical Ethics (MDHM 805); Introduction to Narrative Medicine (MDNR 802); Medical Anthropology (MDSM 830) **or Medical Sociology (MDMH 840) or Health and Social Equity (MDSM 820)**; The Joy of Scholarly Writing: Beginning the Dissertation Process (MDHM 905); Humanities Research Design and Methodology (MDHM 906); and Doctoral Internship/Practicum (MDHM 908).

While taking required courses, Doctoral students also take 15 credits of elective courses. These must be chosen from existing Medical Humanities courses, or *pertinent* courses in the Caspersen School or Theological School, with approval from the program director.

After they have taken 18 credits in Medical Humanities, including Bio-Medical Ethics and Introduction to Narrative Medicine and 15 credits in approved elective courses, students will take the Doctoral Practicum (MDHM 908), in which they develop a project/intervention alongside healthcare professionals and Medical Humanities faculty.

In the semester before their dissertation, students will take The Joy of Scholarly Writing (MDHM 905).

Students can track their progress in their [Treehouse Ladder](#) as well as in the chart at the back of this handbook.

The Dissertation

The **Dissertation** provides students with an opportunity to conduct original research, according to their interests, that will contribute to knowledge in the fields of medical and health humanities or a closely related field (like care ethics, health policy, or political theory). The Doctoral dissertation demonstrates a student's competence in critical analysis of a scientific and/or societal problem, including the design and execution of a rigorous methodological research project. It includes data

collection, interpretation of data collected, and exposition of a concept that makes *a meaningful original contribution* to both the disciplinary field and to human thought and relations. The dissertation process completes student work in the program and should evolve from the knowledge gained from course work and the Clinical Practicum. The dissertation counts as 9 credit hours and is charged at that rate. Students work with a Dissertation Committee and complete the dissertation with an oral defense.

All research that includes human subjects/informants must have IRB approval. IRB approval ensures that subject/informants are ethically utilized in the research. More detailed material on ethical and procedural guidelines as well as how to submit research for IRB review can be found on in the Caspersen School of Graduate Studies [catalog](#).

Special Programs and Opportunities

The Medical Humanities programs at Drew University offer myriad opportunities for extra-curricular activities to help enrich the student's learning experience and foster their career development. The main program events include:

The Medical and Health Humanities Research Seminar (Ongoing)

Every two months, Medical Humanities students, faculty, and guest speakers present their work in this seminar series. This is an ideal opportunity for students to receive input concerning their research from peers and the wider Drew University community.

The Medical and Health Humanities Symposium (Spring)

Spring 2018 saw the first Medical Humanities Symposium at Drew with speakers from within the region and beyond. The Symposium is an excellent opportunity for students to meet experts in the fields of medical and health humanities and to be exposed to a wide array of valuable perspectives. Drew Students and others are encouraged to present their research.

Career Day (Spring)

Spring 2018 also saw the first Career Day, where alumni discussed their career trajectories and employers discussed potential employment opportunities.

Workshops and Webinars in the Medical & Health Humanities (Ongoing)

We will offer several workshops throughout the year concerning specialty areas of the medical and health humanities field that aim to develop students' knowledge base as well as provide opportunities for research and career directions.

Frequently Asked Questions

The Caspersen School of Graduate Studies' Academic Policies are published annually in the CSGS catalog. This document can be accessed in its entirety from the Registrar's [webpage](#). If there is any contradiction between this catalog and the FAQs below, the catalog dated to the student's semester of entrance takes precedence.

Where can I find ongoing updates on COVID-19 implications for my degree program?

During the pandemic, please visit the [COVID-19 resource site](#) for ongoing updates and answers to FAQ as Drew continues to monitor COVID-19 and is operating in Drew Virtual Time for both learning and business.

Who is my advisor?

Faculty advisors are assigned to all incoming students. Before registering for classes, students should always consult with their advisor.

You can change advisors whenever you like upon consultation with the program director; just make sure you have the permission of your new advisor. Once you have consulted both individuals, email your request for a change to the Graduate Academic Standing Committee at gacstanding@drew.edu.

Can I take non-Medical and Health Humanities courses?

Master of Arts and Doctoral students may register for non-Medical and Health Humanities courses as electives, so long as they are pertinent to their degree. They must receive approval from the program director before registering for such courses.

Can I transfer credits into my degree?

Students who already hold the Certificate or its equivalent from a recognized institution may be granted advanced standing of no more than five courses for the master's degree. Applicants to the master's program who have completed a certificate program at an institution other than at

Drew must petition the Graduate Academic Standing Committee for advanced standing. Academic performance and curricular compatibility will be reviewed before such advanced standing is approved. Occasionally, students may be admitted to the master's program with the requirement that they take one or more of the three required courses for the Drew Certificate if their prior preparation is not considered adequate in a particular subject area. The petition can be found on the Resources for Current Caspersen Students [webpage](#).

Students who hold the Master of Arts in Medical Humanities, Health, and Society may be granted advanced standing for the doctoral degree.

How do I get accommodations for a disability?

Students who require accommodations should contact the Office of Accessibility Resources (OAR), in Brothers College, 973-408-3962, for a private, confidential appointment. Accommodation Request Letters are issued to students after documentation, written by a qualified professional, is reviewed and accommodations are approved by OAR. For more information, see: <http://www.drew.edu/academic-services/disabilityservices>. Accommodations are implemented by faculty only after the student presents the Accommodation Request Letter issued by OAR. Letters should be presented to the faculty at least one week before the accommodation is needed. Students' requests for accommodations thus should be submitted to OAR within the first two weeks of a course. Returning students with previously approved accommodations should make letter requests for the current semester to Accessibility Resources within the first two weeks of class.

What resources are available to help me with my writing?

Some students have been away from the academy for some time and find they need some assistance getting back into the world of academic writing. Located in the Vivian A. Bull Academic Commons in the Library, the [University Writing Center](#) (UWC), under the umbrella of the [Center for Academic Excellence](#) (CAE), provide services for students, faculty, and staff to strengthen their writing skills. While walk-in visits are welcome, appointments are encouraged and can be made to provide concentrated and intentional assistance. Appointments can be made by visiting <https://drew.mywconline.com/>. First time users will need to create a registration account to set up an appointment, preferably using their Drew email to sign up.

The UWC, in particular, is committed to helping students with their academic and professional writing in a friendly and respectful manner. It offers individual tutoring for writing, languages, and ELL; free writing and grammar workshops; thesis and dissertation support; and faculty writing support. The center strives to create an academic community of independent writers who are able to recognize strategies in order to improve their own writing.

How do I submit my research proposal to the Institutional Review Board (IRB)?

All research that includes human subjects/informants must have IRB approval. This ensures that subject/informants are ethically utilized in research. Human participant research at Drew University is guided by the ethical principles laid out in The Belmont Report and the procedures described in the Department of Health and Human Services Policy for the Protection of Human Research Subjects (45 CFR, Subtitle A, Part 46). There is often confusion about what types of projects need to be reviewed by the Drew Institutional Review Board. **The short answer is that ALL projects need to be reviewed at some level.**

More detailed material on the Ethical and Procedural Guidelines and how to submit your research for IRB review can be found on Drew's IRB website (linked at the bottom of [the IRB catalog page](#)). For more precise instructions and the necessary forms to move through the IRB process students should go there or contact the chair of the IRB, G. Scott Morgan, at smorgan@drew.edu.

What financial resources are available for conferences and research?

There are several sources of funding for students who wish to attend conferences or conduct research for their dissertation or research tutorial.

- The Graduate Student Association (GSA) offers up to \$450 twice a year for students presenting papers at conferences.
- The Dean's Office may provide additional travel funding but no more than \$750 annually per student.
- The Dean's Office also provides dissertation research grants up to \$750 annually for eligible students.
- The Margaret and Marshall Bartlett Research Fellowship supports doctoral research in the CSGS. There is no topic restriction as long as the award goes to a student engaged in dissertation research. Awards range from \$500 to \$1,500 for eligible students.

How is the program billed?

Tuition for the Medical Humanities program is billable by the credit hour and payable each semester. Current rates and fees can be found on the Drew Business Office webpage:

<http://www.drew.edu/fba/students-parents/tuition-and-fees-schedules/tuition-fees-schedule/>

Failure to make timely tuition payments, or having a balance over \$2500 at the time of registration, results in a hold on the student's account. Refunds are determined by the University Policy covering students not receiving state or federal aid. Prorated charges are based upon the date of actual withdrawal. See <http://www.drew.edu/fba/students-parents/institutional-refund-policies/>

I have an unpaid bill. Can I attend a course without registering?

Students are required to register for courses prior to attending them. Those who are not properly registered are not permitted to attend classes and cannot receive a grade. Student accounts must be current at the beginning of each semester. Registration requests received after the Registrar's deadlines are subject to a late registration fee.

What happens if I miss class?

Students are responsible for class attendance and for completing all assigned work. Faculty members are not obligated to review class material, give makeup examinations, or make special arrangements to accommodate absences. Faculty may indicate in the syllabus a maximum number of absences that are allowed before a student fails a course. Students should stay in close contact with professors in the case of medical or other situations.

What should I do if I cannot complete a course?

In extenuating circumstances, a student may request and be granted an extension of time in which to complete a course. Before the course ends, speak with your professor and submit a petition for an Incomplete through the Graduate Academic Standing petition on the Registrar's [webpage](#).

Registration Status

Students in the Medical Humanities area are expected to maintain communication and connection with Drew throughout the entire program. Different registration statuses indicate your progress through the program.

Active

Students who are consistently registered for classes will maintain “active” status with Drew. This status allows students access to all academic, support, and student life services at the University. Students who fail to register in any regular semester will have their status revised to “inactive.” Students not registered two semesters will be automatically withdrawn from the program and will have to petition for re-entry through the Registrar’s [webpage](#).

Leave of Absence

Unexpected life events or personal challenges can interrupt a student’s ability to make progress in the degree. At times like this, students might reduce the number of credits they plan to take or consider a complete leave of absence. This status stops the clock on your allowed time to completion of your degree. In addition to the five years allowed to complete the degree, students are allowed two semesters of official leave from the program. As a leave of absence is intended to provide time away from the work of the degree, students do not have access to academic, support, and student life services at the University.

Students may apply for a leave of absence at any time during matriculation in the program. To obtain a leave of absence from the program--whether for medical, financial, or personal reasons--students must file a leave of absence application online. This form is found on the Registrar’s [webpage](#). Any leave of absence that is approved becomes effective as of the date it is processed and is not applied retroactively.

Students who take the leave during a semester should be aware of the grading and refund policies of the University. A leave of absence does not exempt a student from receiving grades for courses they have been registered for nor does it guarantee a refund of tuition paid. The date a leave is requested determines the amount of tuition refund (if any). For example, a leave of absence requested and received in the middle or at the end of a semester will not be effective from the beginning of the semester. If you are considering a leave of absence, please review the leave policies and deadlines found on the [Registrar](#) and [Business Office](#) webpages.

RE-ENTRY FOLLOWING LEAVE OF ABSENCE: When a student plans to return to the program following a leave of absence, they must submit a Re-Entry form, which can be found on the Registrar's [webpage](#). If a student does not return from a leave of absence in the semester following the leave, the student's status will be revised to "inactive." If the student is inactive for two semesters, they will be withdrawn from the program by the University.

Medical Withdrawal from a Semester

Students with personal emergencies that occur after the drop/add dates have passed may apply for a medical withdrawal from an entire semester. The student must provide documentation of the medical situation. Upon approval by the Dean of the Caspersen School, the student will be put on leave of absence and receive "W"s for all courses in the semester. Regular tuition refund policies apply to medical withdrawals as to leaves of absence.

Voluntary Withdrawal from the Program

If for any reason a student finds it necessary to withdraw from the program, it is important that this decision be discussed with the Director beforehand and that appropriate and timely written notice is given to both the Director and the University. In order to withdraw from the program, complete the Withdrawal form on the Registrar's [webpage](#). Any notice of withdrawal from the program becomes official as of the date it is received. A student who has withdrawn from the program has no access to academic, support, and student life services at the University. A student wishing to re-enter a program after withdrawing must re-apply to the program through the Graduate Admissions office.

All withdrawals are subject to the Drew University refund and grading policies and deadlines. Students are encouraged to review these policies with the Coordinator of Graduate Academic Services, the Registrar, and the Business Office before submitting an application for withdrawal.

Academic Standing and Financial Aid

In addition to regular course grading and assessments, students are evaluated each semester according to the standards of academic achievement and progress. The Graduate Academic Standing Committee reviews each student's academic performance after each semester and may revise student standing based on this review.

Good Standing

Students are expected to do excellent work ("B" level) and exceptional work ("A" level). The successful Master of Arts in Medical Humanities, Health, and Society student must complete coursework with an overall average of 3.0 or better. The successful Doctor of Medical Humanities student must complete coursework with an overall average of 3.1 or better.

Warning or Probation

Students in the Master of Arts in Medical Humanities, Health, and Society who do not achieve a 3.0 GPA in any semester and students in the Doctor of Medical Humanities Program who do not achieve a 3.1 in any semester will be placed on warning or probation based on the criteria outlined in the Caspersen School of Graduate Studies catalog posted on the Registrar's [webpage](#). Masters students placed on academic probation are returned to good standing if they achieve an overall 3.0 GPA average (3.1 GPA average for doctoral students) or better at the next time of review.

Required Withdrawal

A student may be withdrawn from the program by the University for any of the following:

- Receiving all "F" grades in any one semester
- Being on probation and not returning to Good Standing at the end of the probationary semester
- Having two or more non-consecutive semesters on Warning or Probation
- A violation of the University's Academic Integrity or Human Rights policies.

Under exceptional circumstances only, a student on Required Withdrawal may appeal to the Graduate Academic Standing Committee to be re-admitted in the next term. If the appeal is approved, the student will be reinstated and placed on Probation. Such re-admissions are granted only in unusual cases, and in no cases may a student be re-admitted twice.

Standards of Academic Integrity

Drew University Standards

Drew University has established standards of academic integrity and procedures. These basic standards apply to all work done at Drew. Students are expected to study and comply with these principles. You can find the Academic Integrity policy for the Caspersen School of Graduate Studies in the academic catalog on the Registrar's [webpage](#).

The standards of academic integrity apply to information that is presented orally, in writing, or via the computer, in any format ranging from the most informal comment to a formal research paper or the writing of the final paper in reference to the project. These standards apply to source material gathered from other people, from written texts, from computer programs, from the Internet, or from any other location.

The following are examples of academic dishonesty, as defined in this policy:

Duplicate Submission - Submitting one's work in identical or similar form to fulfill more than one requirement without prior approval of the relevant faculty members is a breach of academic integrity. This includes using a paper for more than one course or submitting material previously used to meet another requirement.

False Citation - Listing an author, title, or page reference as the source for obtained material, when the material actually came from another source or from another location within that source, is a breach of academic integrity. See the *Turabian Manual of Style* (latest edition and/or online quick guide) for how to cite quotations within the body of another author.

Plagiarism - Plagiarism is the act of appropriating or imitating the language, ideas, or thoughts of another and presenting them as one's own or without proper acknowledgment. This includes submitting as one's own a thesis, a paper, or part of a paper written by another person, whether that material was stolen, purchased, or shared freely. It also includes submitting a paper containing insufficient citation or misuse of source material. When in doubt, err on the side of referencing material. Note that each syllabus will outline clearly the Drew University policy.

Sanctions

Sanctions are imposed for demonstrated breaches of academic honesty or scholarly integrity. See the section of the catalog on procedures for dealing with allegations of academic dishonesty. If dishonesty is determined, the sanctions may range from requiring that an assignment be redone to automatic failure of a course to dismissal from the Caspersen School.

Curriculum Planning for Master of Arts in Medical Humanities, Health, and Society

REQUIRED COURSES	SEMESTER TAKEN
MDHM 800 – Medical Humanities, Health, and Society Seminar	
MDET 801 – Biomedical Ethics or Care Ethics and Biomedical Ethics (MDHM 805)	
MDNR 802 – Introduction to Narrative Medicine	
MDSM 830 OR MDSM 840 OR MDSM 820	
MDHM 900 – Clinical Practicum	
ELECTIVES	9 credits total
Choose One of Two Tracks	
THESIS	6 credits total
MDHM 990 – Master’s Thesis Preparation	
MDHM 906 – Humanities Research Design and Methodology	
NON-THESIS	6 additional credits
TOTAL CREDITS	30

Curriculum Planning for Doctor of Medical Humanities

REQUIRED COURSES	SEMESTER TAKEN
MDHM 800 – Medical Humanities, Health, and Society Seminar	
MDET 801 – Biomedical Ethics or Care Ethics and Biomedical Ethics (MDHM 805)	
MDNR 802 – Introduction to Narrative Medicine	
MDSM 830 OR MDSM 840 OR MDSM 820	
MDHM 905 – The Joy of Scholarly Writing	
MDHM 908 – Doctoral Practicum	
ELECTIVES	9 credits total
THESIS	12 credits total
MDHM 906 – Humanities Research Design and Methodology (3 cr.)	
MDHM 999 – Dissertation (9 cr.)	
TOTAL CREDITS	45

Drew University Offices

Center for Academic Excellence

Rose Library, Vivian A. Bull Academic Commons (First Floor)

<https://www.drew.edu/center-academic-excellence/>

Campus Life and Student Affairs

Ehinger Center, Room 147

(973) 408-3390

stuaff@drew.edu

Financial Aid Office

Brother's College, Lower Level

(973) 408-3112

finaid@drew.edu

Student Accounts

Brother's College, Lower Level

(973) 408-3114

studentaccounts@drew.edu

Office of the Registrar

Brother's College, Lower Level

(973) 408-3025

regist@drew.edu

Graduate Academic Services

Soren M. Hessler, Director

Seminary Hall, Room 29

(973) 408-3410

shessler@drew.edu

Jessica Lakin

Provost & Dean of the College of Liberal Arts & the Caspersen School of Graduate Studies

provost@drew.edu

Melanie Johnson-DeBaufre

Associate Dean for the Theological School and Graduate Curriculum

tsacademicdean@drew.edu

Merel Visse

Program Director, Medical and Health Humanities

mvisse@drew.edu

Revised: August 10, 2020