Get All Your Move-in Information from drew.edu/movein

Take a look at the What to Bring Checklist

Review Daniels Dictionary (Community Standards)

Roommate Requests: students may request a roommate between June through July.

Online Housing Application: all students must complete the online housing application in July.

First-Year Students, transfer and upperclassmen students move-in late August.

Please check on drew.edu/movein for exact dates.
Welcome Home
DREW

First-Year Move-in Tips

Arrive during your move-in time
- New students are assigned a specific timeframe during move-in week. An assigned move-in time is also when your keys will be available. First-Year Move-in times can be found at drew.edu/movein.

Getting your stuff out
- More hands mean a smoother move. As soon as cars are parked, our Welcome Crew Volunteers will help unload and get all stuff set up in line. Look at our parking & unloading guide on the first-year/transfer move-in page.

What's the next step?
- After moving all your belongings, make sure to attend lunch in the Commons.
The main dining hall with restaurant-style meals.

1. The Commons

The EC (Ehinger Center) Food Court
Pizzeria, the Grille Works, and the Sandwich Shack.

2. The EC (Ehinger Center) Food Court

The convenience store attached to McLendon Hall in Tolley/Brown Circle for grab & go items.

3. The C-Store

Café at Brothers College
Peet's Coffee with grab and go treats.

4. Café at Brothers College
5 Tips for Roommate Conflicts

1. **Check In With Your Roommate**: It may feel uncomfortable, but having an open and honest conversation with your roommate is the best way to resolve the conflict. Your roommate may not even be aware of the concerns and frustrations. Express how you are feeling without blaming. Listen to what your roommate has to say and encourage them to communicate openly as well.

2. **Roommate Contracts**: This is a good time to revisit the roommate contract you created with your Resident Assistant (RA) to find common ground, it also may be a good idea to modify or create a new one with your RA present.

3. **Sharing**: If you want to borrow something, do they have to ask first? Are there possessions that no one can touch but the owner? Would you prefer that the windows are kept open or shut?

4. **Studying/Sleeping**: What times do you like to study? What noise level is acceptable while studying is going on in the room? Are you an early riser or a late person? Can the lights, or TV be left or turned on while someone is sleeping?

5. **Guests/Visitors**: Is it okay to have guests/visitors in the room? If yes, then how many at one time? How much notice does everyone need to give in advance of the arrival of a guest? Can significant others spend the night? How are you going to communicate that it is inconvenient to have a guest/visitor? Will social gatherings be allowed in the room?

*When in doubt, feel free to reach out to your RA for help.*
1. **Connect With Your Advisor:** find time to discuss any credits you had transfer over from another institution and create your game plan for your time at Drew.

2. **Connect With Financial Aid:** connect with financial aid to ensure your transition goes smoothly. You can find more info at drew.edu/financial-aid.

3. **Get Involved:** join at least 1 club or organization. It is a great way to begin meeting new people.

4. **Find Your Study Space:** find a place at Drew where you can focus. Find one at the start of the semester, so when exams come up you're not frantic finding a study spot.

5. **Talk to the Career Center:** get info on jobs from Drew Link (the database with on-campus jobs) and get help with your resume, cover letter, and other useful tips. You can find more info at drew.edu/internships-career-development.
Welcome Back
RESIDENCE LIFE ROOM CHANGE PROCESS

Room Change Process

Please read over the guidelines for a room change. Each step must be completed in the order listed. **No room change can occur within the first two weeks of the fall and spring semesters**, however, the Housing Coordinator may do administrative room changes during these periods. Failure to follow correct room change procedures will result in an improper room change fine.

Step 1: Room Change Information

The first step in the room change process is determining where you would like to move. If you already know the hall, room, and roommate that you would like to relocate you can complete the online Room Change application. **If you do not know where to move please contact the Bob Meade at 973-408-3681 or rmeade@drew.edu.** Various housing options provided based on current vacancies within the residence halls. You will be given the chance to contact residents with vacancies in their room, and may choose to meet with them to determine compatibility or, you could have the Housing Coordinator determine the best fit for you based on the roommate compatibility questions on the housing application. **Single rooms are offered to students on the Wait List which is prioritized seniors, juniors, etc.**

Step 2: Approval Process

Once you complete the Room Change form, located at the bottom of this page, it will be sent to your current Coordinator of Residential Engagement. Your current CRE will then send your request to the new building's CRE. Next, it will be sent to the Housing Coordinator for final approval. The process typically takes two full days to process but may take longer. Do not move until you have received final approval from the Housing Coordinator. If you have not heard anything regarding your room change request you may contact the Housing Office or the CRE's.
Step 3: Housing Coordinator Approval

Once the Housing Coordinator approves of your move an email will be sent to you. Again, do not move until you receive this email, please stop by Facilities in Pepin during business hours to pick up your key. The Housing Coordinator needs to notify other offices of your move and inform the resident of the room that you are moving in so they can prepare for your arrival. Please note, you may have a deadline to complete your move.

Step 4: Roommate Notification

It will be your responsibility to notify your current roommate you are leaving.

Step 5: New Key Pick-Up

Once approved by the Housing Coordinator, please stop by Facilities in Pepin during business hours to pick up your key--call 973-408-3510 for assistance.

Step 6: Room Condition Form and Key Return

To avoid a charge for an improper room change, please complete the final steps of this process. Make an appointment with the Resident Assistant of the room you have left. This inspection should occur within 48 hours of when you have moved completely out. The RA will inspect the room and have you sign the Room Condition Report for this room. It is in your best interest to complete this process so that any subsequent damage to the room will not be charged to you. The last step is the return of the key to your old room to facilities in the Pepin building (where Public Safety is located). Again, this is in your best interest in order to avoid a lock change charge. Note: So as not to disturb your new roommate, move-in must occur between 10 AM and 8 PM.

Step 7: Housing Form

Once you know where you would like to move please fill out this form. Please read the rest of the steps in the process. Please go to drew.edu/reslife to get the room change form.
WAIT LIST PROCESS

Understanding the Process:

A student may put his/her/their name on a wait list for a single, a room in another hall or a vacant double with a specific roommate. The order of this list is based on the class of the student, and the order in which the Wait List form is submitted. Seniors have first priority, then juniors, then sophomores. The first day to submit a Wait List form for the following academic year is the Friday after the Room Selection process has concluded in late April.

Filling Out the Form:

Please indicate your room preferences with “1″ for the first choice, “2″ for the second choice, etc. Do not limit yourself too much. Only those choices indicated will be considered when a vacancy occurs. Therefore, only list the rooms in which you would be willing to live. If one of your Wait List choices has been honored, and you've been reassigned, you will no longer be on the Wait List. Another Wait List Request must be filed if you still wish to be considered for another room. Once you have been reassigned, another student will be given the space which you vacated.

Wait Lists remain on file for the semester(s) indicated only. If you change your mind and no longer wish to be on the Wait List, please notify the Housing Office immediately. Remember, there is an additional charge for a single room. Please go online to drew.edu/reslife then to the undergraduate housing tab, finally click waitlist process to gain access to the wait list form.
Disabilities Services:
The Office of Accessibility Resources knocks down barriers for students with disabilities, from impaired mobility to learning disabilities or mental health challenges. **If you have questions, call Disability Services at 973-408-3962.**

The Center for Counseling & Psychological Services:
The McClintock Center for Counseling and Psychological Services is available for both walk-ins and appointments. It provides group counseling, short-term individual counseling, and referrals for more intensive or specialized treatment. **For questions or to schedule an appointment call: 973-408-3398.**

Title IX, Affirmative Action & Equal Opportunity Employment:
At the end of the day, the friendly, welcoming space here at Drew is due to the efforts of many people—including those who work to guarantee equal rights here. Their training, prevention and outreach programs make this school a place where all our students thrive. **To get in touch with this department please call 973-408-3635.**

University Technology:
This office provides access to the University's tech support team, who will help you with your computer, phone system, laptop security, software, dissertation formatting and more. **To get in touch with this department please call 973-408-4357.**