

ORGANIZATION/COMPANY SPONSOR SUPPORT FORM FOR INTERNATIONAL STUDENTS



International students must show proof of finances for at least the first year that they are studying at Drew University in order to get an I-20 form for F-1 status or a DS2019 for J-1 status. This Organization/Company Sponsor Support Form is necessary to document the connection between the student and the sponsor and the ability to cover tuition and living expenses in the U.S.

To The Student:

This form is for an organization or company (not an individual person) that will be sponsoring you.

If your sponsor is an organization, then you must submit a letter from the organization on official letterhead that includes the organization's address and phone number. The letter must specify in U.S. dollars and local currency (indicating the exchange rate used) how much financial support your sponsor will give you, must clearly state your name, and should indicate the type of sponsoring organization and the duration of the scholarship. If the organization does not have official letterhead, then the organization must submit an original bank statement on official bank paper/letterhead that includes the bank's name and shows the assets of the organization. **Please note that if you have Optional Practical Training (F-1), Curricular Practical Training (F-1) or Academic Training (J-1) authorization from your previous school, it cancels as soon as you receive your new I-20 from Drew, so you will not be able to continue it.** Please fill in the box below and then give this form to your sponsor.

Student's family name _____ given name _____
 phone number (with all area codes) () () _____
 mailing address: _____

 e-mail address _____
 School: College of Liberal Arts Caspersen Graduate School Theological Seminary
 degree program applied for: _____
 Number of dependents (spouse and children) you will be bringing with you _____
 Student's signature _____ date _____

To The Sponsor: Please fill in ALL the blanks below and return this form with a letter on your organization's official letterhead that includes 1) the student's name; 2) your organization's name, address, and phone number; 3) some information about the organization so we know what type of organization is giving the sponsorship; 4) how much in U.S. dollars and your country's local currency (please include the exchange rate) the organization will be contributing to the student's education; and 5) how long (e.g., one year, two years, duration of studies, etc.) the organization will sponsor the student. If your organization does not have official letterhead, you may submit an original bank statement of the organization on official bank paper/letterhead from within the last two months showing that your organization is solvent (We will not accept copies of bank statements or internet bank statements. The bank statement will not be returned.)

If the student is a new student, these documents should be sent to the Admissions Office of the school to which the student is applying. If the student is a current student, these documents should be sent to the International Student Services office as soon as possible. Please note that international students with F-1 or J-1 status are not allowed to work in compensation for a scholarship or grant. The students will have either F-1 or J-1 status and will probably need to wait nine (9) months and get work authorization from the International Student Services office before they begin working or volunteering. Usually the only types of off-campus work for which students can be authorized are Curricular Practical Training (F-1), Optional Practical Training (F-1), or Academic Training (J-1). For F-1 students work authorization must be clearly printed on the F-1 student's I-20 (page 3) before the student can begin to work off campus. For the J-1 student: to work or volunteer the student must present your organization with a letter on official Drew letterhead written by the Coordinator of International Student Services approving the work and giving the parameters of the work—for both volunteer (if J-1) or paid work—before the student may begin working or volunteering. Please print all information. **(USD = U.S. dollars).**

I _____ (individual) certify that I have the authority to enter into a financial agreement on behalf of _____ (organization) and I agree on behalf of _____ (organization) that _____ (organization) will give USD _____ per year toward the support of the student named above. I further agree that we will provide at least half of the amount listed above by mid-August of each school year and the rest by December of each year, and I certify that we can do this. I also understand that the student will need to wait nine (9) months and get work authorization before he/she would be able to work or volunteer (if J-1) with our organization—if the student is eligible for work authorization. In addition, I understand that failure to provide the agreed upon funds to Drew University or the student could affect the student's ability to stay in the U.S.

Organization representative _____ Title _____
 Name of Organization _____ Type of organization _____
 Address _____
 Country _____ zip code _____ e-mail address _____
 Phone number (with area codes): () () _____ fax: () () _____
 Estimated Assets in USD: _____ Estimate of annual revenue of organization in USD: _____
 Estimated Liabilities (loans, etc.) in USD: _____ Estimate of Annual Income in USD: _____
 Signature: _____ date (month/day/year) ____/____/____