

International and Off-Campus Programs

Drew University • 36 Madison Avenue • Madison, NJ 07940-4036
973/408-3438 • E-mail: intlprog@drew.edu

LETTER OF
REFERENCE

TO THE APPLICANT:

Please provide the information requested on this portion of the form, then give the form to your sponsor. Your sponsor should be a faculty member who has taught you in class and who can give an accurate account of your academic abilities.

Applicant's name: _____ College: _____

Program to which you are applying: _____

Under the provisions of the Family Education Rights and Privacy Act,

- I hereby forgo any claim to access this letter of reference.
 I do not wish to forgo any claim to access this letter of reference.

Applicant's Signature: _____ Date: _____

TO THE SPONSOR:

The person whose name appears above has applied for admission to a Drew University International or Off-Campus Program. Since the Admissions Committee does not base its decisions solely on grade point averages, candid, thoughtful evaluation from you will help us considerably. This form is for your convenience; however, any additional comments would be welcome.

1. How long and in what capacity have you known the applicant? _____

2. Against which of the following groups are you rating the applicant?

- your student body
 other students who have studied off-campus
 other (please describe): _____

3. On a scale of 1 to 5 with 1 being poor, 3 being average, and 5 being exceptional, please rank the applicant in terms of the following (if you feel you lack sufficient information to give an accurate response, please insert "?" in the space):

- | | | |
|---------------------------------|------------------------------------|------------------------------------|
| ___ intellectual qualifications | ___ research ability | ___ integrity |
| ___ self-discipline | ___ concern for others | ___ ability to observe regulations |
| ___ common sense | ___ emotional and social stability | |

continued on other side

4. If you were the resident faculty director of this program, would you be eager, agreeable, or reluctant to have the applicant participate?
5. Experience has shown that some students find it difficult to deal with new and unexpected situations and that not every student who manages to pass his/her college courses at home will necessarily be successful on an off-campus program. Do you believe the candidate possesses the motivation and emotional stability necessary for participation in the program to which he/she has applied? If no, please explain.
6. In selecting a class that is smaller than the number of qualified applicants, the Admissions Committee will be grateful for a candid statement which may distinguish the applicant from the other candidates. Please comment on the applicant's ability to undertake productive research on an independent basis.

7. I recommend this candidate for admission to the program on the basis of his/her:

	not recommended	without enthusiasm	fairly strongly	with enthusiasm
intelligence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
character	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
overall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sponsor's signature: _____

Sponsor's name: _____

Title/Department: _____

Address: _____

Telephone Number: (_____) _____ E-mail _____

College: _____ Date: _____