

LETTER OF RECOMMENDATION

Office of Theological Admissions
 Drew University
 The Theological School
 Madison, New Jersey 07940
 973/408-3111 • fax: 973/408-3242
 E-mail: theoadm@drew.edu • Web: http://www.drew.edu/theo



DREW

TO BE COMPLETED BY THE APPLICANT:

Name: _____ Proposed program of study: M.A. M.A. Ministry
 Degree sought: _____ Desired date of entrance: _____

Under the Family Educational Rights and Privacy Act of 1974, students enrolled at Drew University have access to their educational records, including letters of recommendation. However, students may waive their right to see a letter of recommendation, whereupon it will be held in confidence. If the waiver below is not signed, the applicant may request to see the letter after enrolling in the Theological School at Drew University. The alternative selected will not affect consideration of the application for admission.

If you wish to waive your right to examine this recommendation, please sign here:

Signature of applicant: _____ Date: _____

TO BE COMPLETED BY THE RECOMMENDER:

Your evaluation will be very helpful to the Admissions Committee. Thank you for your assistance.

- 1) The Office of Theological Admissions would appreciate an evaluation (on the reverse or on an attached sheet) from you of the applicant's qualifications for graduate study, with particular reference to intellectual ability, originality, and competence. It would also be helpful for us to know how long you have known the applicant and in what capacity, as well as how the applicant compares to other students known to you who are applying to graduate programs (if applicable). **Where the applicant's native language is not English, please also comment on English proficiency.**
- 2) In addition to your written statement, rate the applicant in the categories below. Please identify the group to which you are comparing the applicant: _____
e.g., current students in your department

	Outstanding (top 5%)	Excellent (top 15%)	Above Average (top 25%)	Average (mid 50%)	Below Average (lowest 25%)	No basis for judgement
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability in oral expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability in written expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to complete projects in a timely manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional adjustment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation for graduate study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Originality and creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I enthusiastically recommend recommend recommend with reservations do not recommend this applicant for graduate study.

Recommender's Name: _____ Title: _____

Organization: _____ Department: _____

Address: _____

Daytime Telephone: (_____) _____ E-mail address: _____

May we contact you via phone or e-mail if we have further questions? Yes No

Signed: _____ Date: _____

Please use this side (or attach a separate sheet) for the written statement:

Please sign and date this letter of recommendation, place it in an envelope, sign across the seal, and return it to the applicant. The applicant will forward the sealed envelope together with the application to the Office of Theological Admissions at Drew University. If you prefer, you may also mail this form directly to the Office of Theological Admissions at Drew University at the address on the front of this form.