The driver of the carpool and all passengers must complete and sign this form and return it to the Center for Civic Engagement in Davies House, by the deadline of the final day of exams in the current semester. Should the carpool passengers change, a new form must be completed. The carpool driver is responsible for submitting all reimbursement paperwork. Students will be reimbursed up to a maximum of $300 as a designated carpool driver.

**DRIVER COMPLETES THE FOLLOWING:**

Your Name: ___________________  CBL Class Name: __________________________

Semester/Year: ___________________  Instructor Name: __________________________

Your Cell Phone: ___________________  Your E-Mail address: __________________________

Destination: ________________________________________________________________

Purpose: ________________________________________________________________

_____________________________  ______________________________
Signature of Driver  Date

**PASSENGERS COMPLETE THE FOLLOWING:**

The students listed below grant permission for their travel subsidy to be waived and given to the driver listed above.

Print name:  Signature:  Date:

____________________________  ______________________________  _________

____________________________  ______________________________  _________

____________________________  ______________________________  _________

____________________________  ______________________________  _________

____________________________  ______________________________  _________

____________________________  ______________________________  _________