

Internship Award Application Guidelines

- Recipients must earn credit for the internship experience and must not be paid by their sponsor. If you are getting paid through the Federal Community Service Program for your internship, you are not eligible to receive an internship award.
- Stipends will be paid directly to recipients, minus taxes (if applicable). The money is expected to be used to reduce some of the costs associated with completing an unpaid, credit internship such as Drew internship tuition, transportation, housing, etc. The “Estimated Expenses Worksheet for Internship Awards” portion of the application will show how you intend to use the monies received.
- All interested students must submit the completed application to the Center for Career Development by the deadline for each academic term. Recipients of the award will be determined by a Selection Committee.
- Applications submitted after the deadline may be disqualified at the discretion of the Selection Committee. The amount of each award will vary according to the discretion of the Committee.
- After receiving an award, the recipient must follow all general Internship Program guidelines to earn credit for the internship experience. If an internship is not successfully completed, recipients may be required to pay a pro-rated fee.
- Students selected for named internship awards will be asked to write a short “thank you” note to the donor(s) who have made their funding possible and submit a short summary report about their Drew and internship experience. They may also be asked to participate in alumni and donor events tied to Drew internships.

To apply, please follow the link to the online internship award application form and complete the following:

1. Application - Please complete the application in its entirety; answer all questions to the best of your ability and do not leave any part blank. If a question does not apply to you, please mark n/a in the space provided. Incomplete applications may be disqualified. Please make certain that all of your contact information is accurate and up-to-date before submitting your application. Every effort will be made to notify all applicants of their status using the information provided.

2. Essay - Please answer all essay questions, adhere to the guidelines, and proofread carefully before submission.

3. Estimated Expenses Worksheet for Internship Awards - Please complete the entire Estimated Expenses Worksheet, answering all questions to the best of your ability. If an item does not apply to you please enter no/none or 0 and do not leave any blank spaces.